



City of Palos Heights

Municipal Grounds and Property Committee

Meeting Minutes

January 22, 2019

Palos Heights Administration Building 7607 College Drive.

Palos Heights IL.

Call to Order

Chairman Basso called the meeting to order at 7:05pm. In attendance were Chairman Basso, Committee members, Kramarski, McGovern, and Bylut, Public Works directors Scott Smith and Adam Jasinski and City Administrator/recording secretary Dan Nisavic.

Approval of minutes

Motion by Alderman Basso Second by McGovern. Motion carried by unanimous vote to approve minutes of the October 23, 2018 meeting.

No Visitors were present

Entrance Signs

Discussion ensued regarding entrance signs at several City locations. Scott will look into proper permitting and design and obtain details on ordering signs and report back to the committee.

City Hall entrance pillars

Alderman Basso led a discussion regarding the proposed entrance way pillar wall signs entering City Hall Parking lot off of College Drive. Scott and Adam will develop plans and report back to committee on findings. Chairman McGovern recommended a design change which will also be examined and reported back to committee.

Surplus Equipment

Scott and Adam discussed the new vactor truck which is currently in service and the new street sweeper which is to be delivered soon. They expressed the gratitude of the department on the purchase of these items and how much of an improvement the vactor truck has been to the department's mission. With that they are recommending the sale at auction of the existing 1997 GMC Combination sweeper vactor vehicle. Motion by Alderman Basso second by Kramarski to draft an ordinance for the sale at auction of the 1997 GMC vactor/sweeper vehicle. Motion carried on unanimous vote. **Agenda**

Budget Reviews

Scott and Dan reported that Scott and Adam should now schedule meetings for budget review with Chairmen by department.

Motor Vehicle Maintenance

Scott reported on regular activities of fleet maintenance and gave credit to the performance of the motor vehicle maintenance staff for their ability to keep the equipment ready at all times.

Old Business

Alderman Bylut introduced a topic from a previous meeting regarding a City property located near 68th court and 125th street. He discussed converting the area to a passive park type setting. Discussion ensued and consensus by committee was to direct City staff to work towards identifying the property and any restrictions that may apply to it. Also staff is to proceed if viable to offer the open spaces to the residents first. One residential lot on each side of the property exists and it was determined that if both residents were not agreeable to purchase their half then the City should keep it and improve it as a passive park. Staff will investigate questions and report back.

New business---none

Motion to Adjourn

Alderman Basso made motion to adjourn at 7:37 second by Alderman Kramarski All were in favor.

Dan Nisavic Rec. Sec.