

CITY OF PALOS HEIGHTS



Finance Committee Meeting Minutes February 12, 2019

CALL TO ORDER

Chairman Fulkerson called the Finance Committee meeting to order at 6:30 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Alderman Bylut, Alderman McGovern, Alderman McGrogan, City Treasurer Jim Daemicke, City Administrator Dan Nisavic, Director of Accounting Janice Colvin, and Recording Secretary Margaret Carey.

APPROVAL OF MINUTES

Chairman Fulkerson called for a motion to approve the minutes of the Finance Committee meeting held on December 11, 2018. So moved by Alderman McGrogan, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

THOMAS A. BROWN INVOICES

Chairman Fulkerson presented invoices from Thomas A. Brown in the amount of \$838.50 for professional services, noting all funds were available.

Chairman Fulkerson moved to approve the invoices from Thomas A. Brown in the amount of \$838.50, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

MORRIS ENGINEERING INVOICES

Chairman Fulkerson presented invoices from Morris Engineering in the amount of \$1,196.95 for professional services, noting all funds were available.

Chairman Fulkerson moved to approve the invoices from Morris Engineering in the amount of \$1,196.95, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

UNITED TRUST BANK REQUEST

A request was received from United Trust Bank asking for relief from the fee in lieu of sales tax, currently required of them. Committee members discussed the request and declined to act.

CIVIC SYSTEMS CONNECT UPGRADE PROPOSAL

Accounting Director Colvin presented a proposal received from Civic Systems to upgrade the current financial software to the newest version. The total cost of the upgrade is \$13,650.00.

Chairman Fulkerson moved to approve the proposed upgrade with Civic Systems in the amount of \$13,650.00, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously. **AGENDA**

OLD BUSINESS

Budget Update: City Administrator Nisavic distributed budget packets and reported that the proposed budget is balanced. The 2019 Appropriations Public Hearing is planned for March 5th.

FOP Negotiations: City Administrator Nisavic said there is no agreement yet. Another negotiation meeting is planned for the first week of March.

NEW BUSINESS – none.

PUBLIC COMMENT – none.

RECESS TO EXECUTIVE SESSION

Chairman Fulkerson moved to recess to Executive Session, seconded by Alderman McGovern to discuss personnel under Section 2(c)(2) of the Open Meetings Act. All in favor. The time was 6:47 p.m.

RECONVENE TO REGULAR SESSION

The Finance Committee returned to Regular Session with the same members present at 6:49 p.m.

ADJOURNMENT

There being no further business, Chairman Fulkerson requested a motion to adjourn. So moved by Alderman Bylut, seconded by Alderman McGovern. All in favor.

Meeting adjourned at 6:49 pm.

Respectfully submitted,

Margaret Carey, Recording Secretary