

**FEBRUARY 20, 2018**  
**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL**  
**CITY OF PALOS HEIGHTS, COOK COUNTY, ILLINOIS**

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**I. CALL TO ORDER**

The Mayor called to order the regular meeting of the City of Palos Heights City Council at 7:00 p.m. in the City Administrative Center, 7607 W. College Drive, Palos Heights, IL.

**II. INVOCATION & PLEDGE OF ALLEGIANCE**

The Mayor led the invocation and Pledge of Allegiance.

**III. ROLL CALL**

Roll call indicated the following were present:

<i>Mayor</i>	Robert Straz	<i>Ward 1</i>	Donald Bylut & Jeffrey Key
<i>City Clerk</i>	Thomas Kantas	<i>Ward 2</i>	Jack Clifford
<i>City Treasurer</i>	James Daemicke	<i>Ward 3</i>	Dolores Kramarski & Alan Fulkerson
<i>City Attorney</i>	Tom Brown	<i>Ward 4</i>	Jerry McGovern & Michael McGrogan

**IV. SPECIAL PRESENTATIONS**

- None

**V. CONSENT AGENDA**

- A. Approval of Minutes from the February 6, 2018 City Council Meeting.
- B. Approval of Payroll and Voucher Lists for the period ending February 16, 2018.

Alderman Kramarski moved to approve the above items on the Consent Agenda seconded by Alderman Bylut.

On roll call, the motion to approve the Consent Agenda was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

**VI. OPENING OF SEALED BIDS**

None

**VII. REPORTS OF CITY OFFICIALS**

A. Mayor: The Mayor presented the following motions for approval:

- Alderman Fulkerson moved to adopt an Ordinance Increasing the Number of Class B Liquor Licenses by One for 7-Eleven, 11900 S. Harlem Avenue. (The store is changing over from being corporate owned to a franchise.) seconded by Alderman Kramarski.

On roll call, the motion to adopt the ordinance was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- Alderman Key moved to approve a Resolution to Close a Portion of Route 83 from Harlem Avenue West to Route 171 on Sunday May 6, 2018 for the Southwest Half Marathon & 10K Race seconded by Alderman Bylut. The motion carried by unanimous voice vote.
- Alderman Key moved to approve and authorize the Mayor and City Clerk to execute the Intergovernmental Agreement for Planning and Administering a Half Marathon and 10K Race in the Southwest Suburban Area on May 6, 2018 seconded by Alderman Bylut.

On roll call, the motion to approve the agreement was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

B. Clerk: Announced the following:

- The City of Palos Heights, Cook County, Illinois, will conduct a Public Hearing On Tuesday, March 6, 2018 at 6:45 p.m. in the Council Chambers of the Palos

Heights City Hall, 7607 West College Drive, Palos Heights, Illinois. The purpose of this Public Hearing is to consider the proposed 2018 Appropriation Ordinance. The proposed Ordinance is available for public inspection at the City Hall offices during normal business hours.

C. Treasurer: Delivered Treasurer’s Report for the month ending January 31, 2018 as follows:

General Fund:  
Beginning cash balance \$3,009,882.17  
Revenues \$952,890.30  
Expenses \$980,421.20  
Other \$250,698.02  
Ending cash balance \$2,731,653.25

Total of All Funds:  
Beginning cash balance \$14,542,099.73  
Revenues \$1,775,690.93  
Expenses \$1,210,123.31  
Other \$682,515.19  
Ending cash balance \$14,425,152.16

Alderman Fulkerson moved to approve the Treasurer’s Report seconded by Alderman Bylut. The motion carried by unanimous voice vote.

D. City Attorney: No Report.

**VIII. COMMUNICATIONS**

None

**IX. CITIZENS ADDRESSING THE CITY COUNCIL**

None

**X. REPORTS OF STANDING COMMITTEES**

A. Finance—*Chairperson Alderman Fulkerson: No Report.*

- Alderman Fulkerson moved to approve and adopt the proposed F/Y 2018 Budget for the City of Palos Heights seconded by Alderman Bylut.

On roll call, the motion to approve and adopt the budget was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0)      None

With seven (7) affirmative votes the motion carried.

- Alderman Fulkerson moved to approve and authorize the Mayor to execute the engagement letter submitted by Mueller & Co., LLP to provide auditing and GASB 68 reporting services for the City of Palos Heights for a term of three (3) years with the following estimated fee schedule: 2017 = \$43,300, 2018 = \$45,000, and 2019 = \$46,700 seconded by Alderman Bylut.

On roll call, the motion to approve the engagement was:

Ayes: (7)      Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0)      None

With seven (7) affirmative votes the motion carried.

- Alderman Fulkerson moved to approve the proposal from Menard Consulting, Inc. to provide Actuarial Consulting Services for the City of Palos Heights for GASB 75 compliancy at a cost not to exceed \$3,600 for a term of four (4) years. (GASB 75 reports the liability for post-employment benefits other than pension, specifically healthcare costs.) seconded by Alderman Bylut. The motion carried by unanimous voice vote.
- Alderman Fulkerson moved to authorize the City Attorney to draft an ordinance amending the City's Code, Section 30.03, Municipal Records, Retention and Destruction, by deleting the current language in its entirety and replacing with the following language: " All records of the City of Palos Heights shall be maintained in accordance with the Illinois State Local Records Act (50 ILCS 205). seconded by Alderman Bylut. The motion carried by unanimous voice vote.
- Alderman Fulkerson moved to authorize the City Attorney to draft an ordinance to delete Chapter 92, Parades and Demonstrations and repeal Ordinances O-29-81 and O-30-81 seconded by Alderman Bylut. The motion carried by unanimous voice vote.
- Alderman Fulkerson moved to authorize the City Attorney to draft an ordinance creating a new Chapter 92, Special Events, as presented (see attachment) which details the procedures and requirements to hold a special event in the City of Palos Heights. seconded by Alderman Bylut. The motion carried by unanimous voice vote.
- Alderman Fulkerson moved to approve and authorize the Mayor to execute a service agreement with Civic Plus to provide website development, deployment, enhancements, maintenance, support and hosting for the City of Palos Heights

with an initial cost of \$24,710.00, and thereafter an annual fee of \$4,150.00 subject to an annual 5% increase after year five (5). Per the terms of the annual maintenance fee, the website will be updated every three (3) years at no cost. seconded by Alderman Bylut.

On roll call, the motion to approve the agreement was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- B. Public Safety—*Chairperson Alderman McGovern: No Report.*
- C. Municipal Grounds and Property—*Chairperson Alderman Basso: No Report.*
- D. Planning and Zoning—*Chairperson Alderman Clifford: No Report.*
- E. Recreation—*Chairperson Alderman Key:*
  - Alderman Key moved to approve and authorize the Mayor to execute the 2018 Landscape Maintenance Service Agreement with Zenere Landscapes in the amount of \$18,760.00 to provide landscaping services for the city parks and the Recreation Center grounds seconded by Alderman Bylut.

On roll call, the motion to approve the agreement was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- Alderman Key moved to approve the proposal from Recreation Results in the amount of \$3,780.00 to provide professional services for the development of performance measurements for the Parks and Recreation Department seconded by Alderman Bylut.

On roll call, the motion to approve the proposal was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- Alderman Key moved to approve a three (3) year agreement with Central States Fireworks to provide the fireworks display for the City's Independence Day Celebration in the amount of \$12,000 per year seconded by Alderman Bylut.

On roll call, the motion to approve the agreement was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

F. Roads and Construction—*Chairperson Alderman Kramarski:*

- Alderman Kramarski moved to approve a Resolution appropriating funds in the amount of \$323,000.00 for MFT expenditures for the 2018 Road Resurfacing Program and related expenses seconded by Alderman Clifford.

On roll call, the motion to approve the resolution was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- Alderman Kramarski moved to approve the municipal estimate for maintenance cost utilizing MFT Funds seconded by Alderman Clifford.

On roll call, the motion to approve the estimate was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- Alderman Kramarski moved to approve a Resolution Establishing Prevailing Wage Rates on Public Works Contracts seconded by Alderman Clifford.

On roll call, the motion to approve the resolution was:

Ayes: (7) Bylut, Clifford, Fulkerson, Key, Kramarski, McGovern, McGrogan.

Nays: (0) None

With seven (7) affirmative votes the motion carried.

- Alderman Kramarski delivered the snow report from December 9th to February 11th of this years as follows: 284 regular hours of work, 580 ½ of overtime, 886 tons of salt and 1,900 gallons of brine.

G. License, Permits & Franchises—*Chairperson Alderman McGrogan:*

- Alderman McGrogan moved to authorize the City Attorney to draft an ordinance amending the City’s Code, Section 96.35, Nuisance Declared, by adding paragraph (C) with the language recommended by the Building Commissioner seconded by Alderman Kramarski. The motion carried by unanimous voice vote.
- Alderman McGrogan moved to authorize the City Attorney to draft an ordinance amending the City’s Building Code, Section 150.60, Technical Standards, by adding paragraph (F) with the language recommended by the Building Commissioner seconded by Alderman Fulkerson. The motion carried by unanimous voice vote.
- Alderman McGrogan moved to approve a request from Shepard High School Band Boosters for a temporary sign permit to install 30 signs at various locations around the city from March 30 through April 8 to promote their annual craft show on April 7 seconded by Alderman Fulkerson. The motion carried by unanimous voice vote.

H. Water and Sewer—*Chairperson Alderman Bylut: Announced that next week’s committee meeting is canceled.*

## **XI. REPORTS OF SPECIAL COMMITTEES**

- A. Business/Economic Development: Chairperson Alderman Key: None.
- B. Ad Hoc Cable TV: Chairperson Alderman Fulkerson: None.

## **XII. OLD BUSINESS**

None.

**XIII. NEW BUSINESS**

Alderman Kramarski extended condolences to the family of Reed Powers the former Palos Heights Police Chief.

**XIV. CITIZENS ASKING QUESTIONS REGARDING THE EVENING'S BUSINESS**

None

**XV. CLOSED SESSION**

None.

**XVI. ADJOURNMENT**

At 7:20 p.m. the Mayor requested a motion to adjourn that passed unanimously.

Respectfully Submitted,

**PALOS HEIGHTS CITY CLERK**

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Thomas A. Kantas

Date