

Minutes of Meeting

Public Arts Commission - March 12th 2018

I. Call to order 7:05 John Hanley, Venessa Sunta (via phone) , Maria DeCaprio-Sunta, and Lynda Schiappa were present.

II. Lynda motioned to approve minutes and Maria seconded. Motion carried.

III. New Business

A. **Butterfly Kite Project:** We reviewed and discussed 3 poster designs Vanessa created for "Kites take Flight" program. One was selected and agreed to produce approximately 30 posters to distribute throughout the city with kites. It was also discussed whether to add a QR code to the poster for quick reference for people to scan with cell phones and use with SnapChat or a Geo Filter, it was determined this was not necessary for this project.

B. **Palos Health Expo:** PAC will have a table and Maria and Lynda are going to stamp out butterflies from seed paper, package them individually in cellophane and add a PAC logo sticker as a give-away.

C. **Budget Review:** Dan N., City Administrator, approved our budget request of \$11,000. Great news to our commission.

D. **Nature & Art Festival:** Maria has purchased all of the supplies and materials needed for the PAC table at this event. Vanessa and a friend are going to set up and run three art activities. Maria will be creating a nature mural for Lake Katherine with the products created at the event.

E. **Approval of Bills:**

- Motion to approve \$300 for design work of butterfly poster by Vanessa Sunta , Lynda approved and seconded by J Hanley. Motion carried

- John Hanley submitted two receipts for supplies for the hanging of the kites (Dick's Sporting Goods \$15.97 & Walmart \$ 16.70). Lynda made the motion to approved the reimbursement and Maria seconded. Motion carried.

IV. Old Business - none

V. Adjournment 8:30 p.m.

Submitted by,

John Hanley