



City of Palos Heights

Municipal Grounds and Property Committee

Tuesday, April 23, 2019

Minutes

**CALL TO ORDER**

Chairman Basso called the Municipal Grounds and Property Committee meeting to order at 7:00 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Basso, Alderman Kramarski, Alderman McGovern, Alderman Bylut, Adam Jasinski, Dan Nisavic, and Recording Secretary Margaret Carey.

**APPROVAL OF MINUTES**

Chairman Basso moved to approve the minutes of the Municipal Grounds and Property Committee meeting held on March 26, 2019, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

**PUBLIC COMMENT** – none.

**APPROVAL FOR ZENERE LANDSCAPE TO INSTALL MULCH AND PLANTINGS AT HARLEM AVE. BUSINESS DISTRICT**

Public Works Director Adam Jasinski requested approval for \$8,550.00 to Zenere Landscapes to install mulch and plantings at the Harlem Avenue Business District. He showed photos of plants and explained the landscaping will also include the Art Park. Alderman Basso requested that Adam speak to Zenere about evaluating the condition of the existing plants and make any recommendations for replacements.

A Motion was made by Alderman Basso to approve the project as presented, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

**LIGHT POLES AND LANDSCAPING AT CITY HALL**

Public Works Director Adam Jasinski explained that at the last committee meeting, the idea of pillars was put to rest. Instead, the City is now considering light poles and landscaping. Adam presented a light example at a cost of \$9,226 for 2 light poles. He then presented a drawing of a landscape option at a cost of \$17,200. A discussion ensued and Alderman Basso asked why hedges were not included as a landscape option. Adam said he will secure drawings and a quote for the hedge option and will present at the next committee meeting. He asked the committee to consider the purchase of the light poles since that order will take some time.

A Motion was made by Alderman Bylut to approve the purchase of 2 light poles as described at a cost of \$9,226, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

**FIRE SUPPRESSION SYSTEM AT CITY HALL**

Public Works Director Adam Jasinski updated the committee. A fire suppression system was installed in the file room. We are waiting for the Fire Marshal to test it.

**WELCOME SIGNS UPDATE**

Public Works Director Adam Jasinski said that he is making progress on the project. He is working with IDOT to secure permits. The signs should be ready soon.

**MOTOR VEHICLE MAINTENANCE**

- All vehicles passed the Vehicle Safety Lane. This was completed in March.
- Our mechanic is in training for the new Vector.
- We are working on seasonal equipment maintenance. We are already mowing lawns.

**POOL MAINTENANCE**

Director Jasinski reported that Public Works employees are wrapping up maintenance and cleaning up of the pool area.

**OLD BUSINESS**

Alderman Bylut inquired about the status of the parcel at 68<sup>th</sup> Court and 125<sup>th</sup> Street. City Administrator Nisavic said he will draw up something for the next meeting. He believes this is something that can be done in-house. We can put a bench there and some landscaping to give it a park feel.

**NEW BUSINESS** – none.

**ADJOURNMENT**

There being no further business, Chairman Basso moved to adjourn, seconded by Alderman Kramarski. All in favor.

Meeting adjourned 7:21pm.

Respectfully submitted,

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Margaret Carey, Recording Secretary

