

CITY OF PALOS HEIGHTS



Finance Committee Meeting Minutes June 11, 2019

CALL TO ORDER

Chairman McGrogan called the Finance Committee meeting to order at 6:30 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Aldermen McGrogan, Key, Bylut, and McGovern, City Administrator Dan Nisavic, and Recording Secretary Margaret Carey.

APPROVAL OF MINUTES

Chairman McGrogan made a motion to approve the minutes of the Finance Committee meeting held on May 15, 2019, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

APPROVAL OF THOMAS BROWN BILLS

Chairman McGrogan presented invoices from Thomas A. Brown in the amount of \$741.00 for professional services.

Alderman Bylut moved to approve the invoices from Thomas A. Brown in the amount of \$741.00, seconded by Alderman Key. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

APPROVAL OF MORRIS ENGINEERING INVOICES

Chairman McGrogan presented invoices from Morris Engineering in the amount of \$688.00 for professional services. There was an additional invoice submitted in the amount of \$364.00 that will not be paid at this time because the project is still pending.

Alderman Bylut moved to approve the invoices from Morris Engineering in the amount of \$688.00, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

SUMMARY OF IMPACT FEES

Chairman McGrogan presented the report for the 1st quarter of 2019 with total fees of \$1,450.00 for new construction at 8136 Misty Meadow Drive. Alderman Bylut noted that the school districts are incorrect for this address. City Administrator Nisavic will have the report corrected.

REVISION OF THE CITY'S PERSONNEL POLICY – LIFE INSURANCE

City Administrator Nisavic presented a proposed amendment to align the policy for non-contractual employees with the collective bargaining agreements for contractual employees. The proposed amendments are:

1. **Update the maximum life insurance amount from \$100,000 to “the current City benefit maximum”.** Adding this statement makes it easier than coming back to Committee every time there is a change to the contracts.
2. **Add: “Retiring full-time employees may continue to participate in the life insurance program at the active group rate until age 65 at their own cost.”** This change is requested

because it was a discrepancy found between contractual and non-contract employees.

Alderman Bylut moved to approve the amendments to the City's Personnel Policy as presented, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **AGENDA**

PRESENTATION OF THE GBC REPORT

Chairman McGrogan presented the GBC Report for the 5 months ending May 31, 2019. He stated the importance of regularly reviewing the report to be aware of any downward trends.

OLD BUSINESS

None.

NEW BUSINESS

Chairman McGrogan discussed the TIF agreement with Jewel and the unfortunate situation with the Dominicks building sitting empty. Jewel owns both properties and is not releasing the Dominicks lease. Jewel benefits from Dominicks remaining empty.

PUBLIC COMMENT - none

RECESS TO EXECUTIVE SESSION

Chairman McGrogan moved to recess to Executive Session, seconded by Alderman Bylut to discuss labor negotiations under Section 2(c)(2) of the Open Meetings Act. All in favor. The time was 6:38 p.m.

RECONVENE TO REGULAR SESSION

The Finance Committee returned to Regular Session with the same members present at 6:48 p.m.

ADJOURNMENT

There being no further business, Chairman McGrogan made a motion to adjourn, seconded by Alderman Bylut. All in favor.

Meeting adjourned at 6:50 pm.

Respectfully submitted,

Margaret Carey, Recording Secretary