

CITY OF PALOS HEIGHTS



Finance Committee Meeting Minutes July 10, 2018

CALL TO ORDER

Chairman Fulkerson called the Finance Committee meeting to order at 6:30 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Aldermen McGrogan, Alderman Bylut, Alderman McGovern, City Administrator Dan Nisavic, and Recording Secretary Pat Sheppard.

APPROVAL OF MINUTES

Chairman Fulkerson called for a motion to approve the minutes of the Finance Committee meeting held on May 8, 2018. So moved by Alderman McGrogan, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

THOMAS A. BROWN INVOICES

Chairman Fulkerson presented invoices from Thomas A. Brown in the amount of \$1,579.50 for professional services, noting all funds were collected.

Chairman Fulkerson moved to approve the invoices from Thomas A. Brown in the amount of \$1,579.50.00, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

MORRIS ENGINEERING INVOICES

Chairman Fulkerson presented invoices from Morris Engineering for the month of May in the amount of \$2,084.50 for professional services, noting all funds were collected except for \$283.25 for 12610 S. 76th Avenue.

Chairman Fulkerson moved to approve the invoices from Morris Engineering in the amount of \$2,084.50 subject to the collection of \$238.25, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

Chairman Fulkerson presented invoices from Morris Engineering for the month of June in the amount of \$1,872.50 for professional services, noting all funds were collected except for \$327.25 for 12610 S. 76th Avenue.

Chairman Fulkerson moved to approve the invoices from Morris Engineering in the amount of \$1,872.50 subject to the collection of \$327.25, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **VOUCHER LIST**

SURPLUS PROPERTY ORDINANCE

The City Administrator explained that over the years, model cars/trucks were gifted to the City by vendors in appreciation for the purchase of tools, supplies, etc. He referred to the inventory list in the committee's packet and noted a massive amount had been accumulated. This practice was halted/discontinued several years ago. The City Administrator had asked Lake Katherine if they would like to sell the models at any of their events, but the problem was getting

an inventory done. Gareth Blakesley was finally able to get a couple of volunteers to conduct the inventory. It was the City Administrator's recommendation to allow Lake Katherine staff/volunteers to sell and/or take donations for the models at the upcoming Classic Car Show on July 19, and to let Lake Katherine keeps the proceeds for their working (general) fund. In order to do this, the City would need to adopt an ordinance to declare the property surplus and authorize the sale thereof.

Alderman McGrogan moved to authorize the City Attorney to draft an ordinance to declare the property (model cars and trucks) as surplus and authorize the sale thereof, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously. **AGENDA**

SMALL WIRELESS FACILITES ORDINANCE

Chairman Fulkerson said he had reviewed the ordinance the City Attorney had prepared, and it appeared to him that he had copied the master ordinance proposed by the Illinois Municipal League. The City Administrator said state legislation adopted the law which set parameters and the City Attorney used the highest amount allowed on the fee structure. Chairman Fulkerson questioned the \$1,000 fee for the placement of poles. The City Administrator said that certain things in the law, such as the placement of poles, were contingent on the best location, but regardless, the City was now mandated to let carriers place their poles where they wanted unless the City could prove a better location. He further explained the City really didn't have any options and must adopt an ordinance in compliance with the Public Act within 60 days. Discussion ensued on the subject and the poor service from cable companies.

Alderman Bylut moved to approve adopting the Small Wireless Facilities Ordinance prepared by the City Attorney as mandated by the State, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously. **AGENDA**

OLD BUSINESS

The City Administrator informed the committee the 1st draft of the Annual Audit was complete and was being reviewed.

NEW BUSINESS

Alderman McGrogan inquired if there was anything the City could do to get the cable companies/providers to provide better service to the residents. The City Administrator said that although the City does have a community relations representative from these companies, legislatively, they are mandated by the FCC and the State of Illinois and the City has very little power over that. The City currently has Comcast and AT&T providing cable service. Discussion ensued on getting another provider in town, such as WOW, to provide competition.

ADJOURNMENT

There being no further business, Chairman Fulkerson requested a motion to adjourn. So moved by Alderman Bylut, seconded by Alderman McGovern. All in favor.

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Patricia Sheppard
Recording Secretary