



CITY OF PALOS HEIGHTS
Recreation Committee Meeting
Tuesday, September 10, 2019
7:00 PM
MINUTES

CALL TO ORDER

Chairman Key called the regular meeting of the Recreation Committee to order at 7:05 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Key, Alderman Bylut, Alderman McGovern, Recreation Director Matt Fairbanks, Lake Katherine Operations Director Gareth Blakesley, City Administrator Dan Nisavic, and Recording Secretary Margaret Carey. Absent was Alderman Clifford.

APPROVAL OF MINUTES

Chairman Key moved to approve the minutes of the August 13, 2019 meeting as written, seconded by Alderman Bylut. All in favor. Motion carried.

PUBLIC COMMENT

None.

LAKE KATHERINE REPORT

Lake Katherine Operations Director, Gareth Blakesley provided the update:

- The Monarch Fest is all set up and will occur on Sunday, September 15.
- Staff have been busy “sprucing up” the grounds; fence repair, lake treatment, weed wacking weeding, and bench paint touch-up.
- Installed 2 bench dedications last week.
- Director Blakesley attended the American Nature Center Administration’s annual symposium. It was very relevant and professional and stressed the importance of partnerships.
- Had our last summer series event last month, “All Things Folk”. Overall the series raised \$3,000.00.

PARKS & RECREATION REPORT

Recreation Director, Matt Fairbanks, provided the Parks & Recreation update:

- CAPRA—The Recreation Department is in the process of applying for a National Park and Recreation accreditation (CAPRA). We have 2 years to complete the application. We are working toward completion of 151 standards. Since we likely already have some of the required policies, etc., Director Fairbanks will be reaching out to departments to gather documents to satisfy some of the standards.
- Pool Update – Pool attendance and revenue has decreased in August. We averaged 213 guests per day. Expenses and revenue are still coming in and we are expected to be on budget.
- OSLAD Grant/Palmer Park—We received a \$200,000.00 check from the State. Director Fairbanks will be meeting with Upland Design next week.

NEW BUSINESS

None.

OLD BUSINESS

1. Request to approve a Contractor’s 2nd and Final Payment for Evans & Son Blacktop in the amount of \$33,998.300 for work completed on the Tennis and Pickleball courts at Palmer and Community Parks.

Chairman Key motioned to approve the payment, seconded by Alderman Bylut. All in favor.

Motion carried. **AGENDA**

2. Director Fairbanks presented a preview of the Evers Family land donation plaque. Committee members added that the park looks great!

ADJOURNMENT

There being no further business, Chairman Key moved to adjourn the meeting, seconded by Alderman Bylut. All in favor.

Meeting adjourned at 7:18 p.m.

Respectfully submitted,

Margaret Carey
Recording Secretary