



City of Palos Heights

Municipal Grounds and Property Committee

Tuesday, September 24, 2019

Minutes

**CALL TO ORDER**

Chairman Basso called the Municipal Grounds and Property Committee meeting to order at 7:00 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Basso, Alderman Bylut, Alderman Kramarski, Alderman Lewandowski, Public Works Director Adam Jasinski, City Administrator Dan Nisavic, and Recording Secretary Margaret Carey. Also Present: Lynda Schiappa and Maria DeCaprio-Sunta.

**APPROVAL OF MINUTES**

Alderman Kramarski moved to approve the minutes of the Municipal Grounds and Property Committee meeting held on August 27, 2019 seconded by Alderman Basso. On a voice vote, the motion passed unanimously.

**PUBLIC COMMENT**

Maria DeCaprio-Sunta and Lynda Schiappa, both members of the Public Arts Commission, spoke to the Committee about their concerns with the condition of the Metra station. They would like to station to be more appealing and safe to the public. Concerns noted were lack of vendors, lack of welcoming aesthetics i.e. decorations, weed control around the station and art work, graffiti near the station, and a need for an electronic parking lot fee system. They would be happy to work with anyone in the City to achieve that goal. The Committee will look into it and see what we can do.

**DIRECTOR'S REPORT**

Public Works Director Adam Jasinski presented the following reports/considerations:

- Landscaping by City Hall: This project is complete.

Requested approval for a payment to JGS Landscape in the amount of 19,375.00 for the landscaping project.

A motion was made by Chairman Basso to approve the payment to JGS Landscape in the amount of \$19,375.00, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **Agenda**

- Lake Katherine waterfall pump: The pump failed approximately 2 months ago and needs to be repaired or replaced.

Requested approval to repair the pump by Rainbow Electric Company at a cost of \$7,975.00.

A motion was made by Chairman Basso to approve the repair of the pump by Rainbow Electric Company at a cost of \$7,975.00, seconded by Alderman Kramarski, the motion passed unanimously. **Agenda**

- Additional holiday decorations: The City will need to order decorations for the 2 new light poles at City Hall. Director Jasinski recommended using the same decorations we currently use for the other light poles around the City.

Requested approval to purchase of additional holiday decorations at a cost not to exceed \$7,000.00.

A motion was made by Chairman Basso to approve the purchase of additional holiday decorations at a cost not to exceed \$7,000.00, seconded by Alderman Kramarski, the motion passed unanimously. **Agenda**

- Welcome signs: We received all of the signs, but have not installed them yet. They will all be installed by November.

Requested approval of a payment to Metalcraft industries for the welcome signs in the amount of \$11,073.46.

A motion was made by Alderman Basso to approve a payment to Metalcraft industries for the welcome signs in the amount of \$11,073.46, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

- Oak Park median tree selection: Director Jasinski distributed examples of trees to be ordered.

Requested approval to order 15 replacement trees as presented.

A motion was made by Chairman Basso to approve the purchase of 15 replacement trees as presented - five white oak, five skyline locust, and five Kentucky coffee - seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

- Gazebo lights: Director Jasinski distributed examples of replacement light options for the gazebo. The Committee discussed options and decided to keep the replacement lights the same as the original lights.

A motion was made by Chairman Basso to approve the purchase of replacement gazebo lights to match the originals, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

- Motor Vehicle Maintenance report: The Southwest Conference of Mayors' auction is this Saturday. The old sweeper and mechanic's truck will be sold at that auction. Safety lane for vehicles are almost complete.

## **OLD BUSINESS**

Alderman Bylut inquired about Evers Park on 125<sup>th</sup> Street. One table is not installed. Director Jasinski explained that a replacement top had to be ordered for the 2<sup>nd</sup> table.

Alderman Basso inquired about street lights that are out near 127<sup>th</sup> & Harlem. Director Jasinski explained the lights on the black poles are the City's responsibility. Those particular lights need to be repaired. The parts are on backorder.

## **NEW BUSINESS**

None.

## **ADJOURNMENT**

There being no further business, Alderman Basso moved to adjourn, seconded by Alderman Kramarski. All in favor.

Meeting adjourned 7:38pm.

Respectfully submitted,