

APPLICATION FOR TENT/TEMPORARY STRUCTURE PERMIT



7607 W College Drive
Ph: (708) 361-1804 Fax: (708) 923-7112
building@palosheights.org

REAL ESTATE TAX I.D. #: _ _ - _ _ - _ _ _ _ - _ _ _ _

| APPLICANTS: COMPLETE ALL ITEMS AND SUBMIT WITH ALL SUPPORT DOCUMENTATIONS | | |
|--|---|--|
| LOCATION OF IMPROVEMENT | ADDRESS _____ SUBDIVISON _____ LOT _____ | |
| OWNER | NAME _____ | PHONE |
| | ADDRESS _____ | Home: _____ |
| | EMAIL _____ | Business: _____ Cell: _____ |
| CONTRACTOR | NAME _____ | Business: _____ |
| | ADDRESS _____ | Cell: _____ |
| | CONTACT _____ EMAIL _____ | |
| Call Building Department once tent/structure is erected. Prior to use. | | TOTAL COST OF IMPROVEMENT \$ _____ |
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| 24 Hours Notice Required For All Inspections | | |
| <p>**BUILDING DEPARTMENT USE ONLY**</p> <p>BUILDING PERMIT NO. _____</p> <p>BUILDING PERMIT FEE \$ _____</p> <p>_____</p> <p>APPROVED BY</p> | <p>I hereby declare that the above information is correct, and I do agree, in consideration of and upon issuance of a building permit, to perform only such work as described herein. I further declare that I am the owner, his contractor or authorized agent and have permission from the owner to apply for this permit.</p> <p>I/WE AGREE TO CONFORM TO ALL APPLICABLE LAWS, ORDINANCES AND CODES OF THIS JURISDICTION.</p> <p>_____</p> <p>Print Name</p> <p>_____</p> <p>Signature of Applicant Date</p> | |

Temporary Structures / Tents



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Permit Required:

Temporary structures, tents, etc, in excess of 120 ft² in area intended for the gathering of ten or more persons.

Submittal Requirements:

Documents shall include a site plan indicating location of tent with information delineating the means of egress and the occupant load. An affidavit attesting to the following shall be submitted:

- A. Name and address of the owners of the tent.
- B. Date the fabric was last treated with flame resistant solution.
- C. Name of chemical used in treatment.
- D. Name of entity treating material.
- E. Name of agency and test standard by which fabric was tested.

Code Requirements:

The tent fabric must be:

- A. Approved non-combustible material.
- B. Flame resistant material, or
- C. Material treated in an approved manner rendering the material flame resistant.

Exit access travel distance shall not exceed 100 feet. Installation shall comply with the National Fire Protection Association (NFPA) standard 102.