

# APPLICATION FOR PERMANENT SIGN PERMIT



7607 W College Drive

Ph: (708) 361-1804 Fax: (708) 923-7112

[building@palosheights.org](mailto:building@palosheights.org)

REAL ESTATE TAX I.D. #: \_ \_ - \_ \_ - \_ \_ \_ \_ - \_ \_ \_

<b>APPLICANTS: COMPLETE ALL ITEMS AND SUBMIT WITH ALL SUPPORT DOCUMENTATIONS</b>		
<b>LOCATION OF IMPROVEMENT</b>	ADDRESS _____ SUBDIVISION _____ LOT _____	
<b>OWNER</b>	NAME _____	<b>PHONE</b>
	ADDRESS _____	Home: _____
	EMAIL _____	Business: _____ Cell: _____
<b>CONTRACTOR</b>	NAME _____	Business: _____
	ADDRESS _____	Cell: _____
	CONTACT _____	
	EMAIL _____	
Follow all Local Codes, Palos Heights Zoning Ordinance & Chicago Electric Code.		<b>TOTAL COST OF IMPROVEMENT</b>  \$ _____
Submit Plat of Survey showing the building location & a drawing of the proposed sign showing the dimensions.		
The Sign contractor must be licensed with the City of Palos Heights.		
A licensed electrical contractor is required to make electrical connections.		
Call for Footing, Rough Electrical, Final Electric & Final Sign Inspections.		
<b>Call Building Department for Inspections. 24 Hour Notice Required.</b>		
<p><b>**BUILDING DEPARTMENT USE ONLY**</b></p> <p>BUILDING PERMIT NO. _____</p> <p>BUILDING PERMIT FEE \$ _____</p> <p>_____</p> <p><b>APPROVED BY</b></p>	<p>I hereby declare that the above information is correct, and I do agree, in consideration of and upon issuance of a building permit, to perform only such work as described herein. I further declare that I am the owner, his contractor or authorized agent and have permission from the owner to apply for this permit.</p> <p>I/WE AGREE TO CONFORM TO ALL APPLICABLE LAWS, ORDINANCES AND CODES OF THIS JURISDICTION.</p> <p>_____</p> <p><b>Print Name</b></p> <p>_____</p> <p><b>Signature of Applicant</b> <span style="float: right;"><b>Date</b></span></p>	