

# CITY OF PALOS HEIGHTS



## FREEDOM OF INFORMATION ACT DOCUMENT/RECORD CATEGORIES SUBJECT TO PUBLIC REVIEW

### **Administrative Office**

- Agendas
- Meeting Minutes
- Ordinances
- Resolutions
- Proclamations
- Agreements
- Contracts
- Legal Notices
- Business Licenses
- Liquor Licenses
- General Correspondence/Memorandums
- Newsletters
- Press Releases
- Forms
- Permits
- Municipal Code
- Comprehensive Plan
- Election/Voting Records
- Personnel Records (Employee names, title, employment date)
- City Owned Tax Exempt Properties
- Ward Maps
- Water Billing

### **Finance Department**

- Audit Reports
- Annual Budget
- Financial Reports
- Treasurer's Reports
- Invoices/Bills
- Accounts Payable Reports
- Revenue Receipts
- Bonds

### **Police Department**

- Police Reports
- Traffic Accident Reports

### **Building/Planning & Zoning Department**

- Building Permits/Applications
- Building Plans
- Inspection Reports
- Occupancy Permits
- Contractor's Licenses
- Stop Work Orders
- Sign Permits
- Department of Public Health Reports
- Elevator Inspection Reports
- Code Complaints/Violations
- Zoning Applications
- Zoning Codes/Regulations
- Zoning Maps
- Plats of Surveys
- Flood Maps
- Legal Notices – Zoning
- Annexations
- Variations

### **Public Works Department**

- Flood Maps
- MWRD and IEPA Permits and Reports
- Construction Improvement Projects
- Roads Program
- Water & Sewer Reports
- Staff Engineer Reviews/Reports
- Municipal Grounds & Property Reports
- Vehicle Maintenance Reports
- Vehicle Specifications

### **Recreation Department**

- Capital Improvement Projects (Design, construction documents and bid specifications)
- Facility Rental Data
- Recreation Registration Data